



REPUBLIKA HRVATSKA

ISTARSKA ŽUPANIJA

OPĆINA GRAČIŠĆE

Jedinstveni upravni odjel

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Gračišće, 23. prosinca 2011.

WORKS PROCUREMENT NOTICE

“Municipality of Gracisce intends to award a works contract for asphaltting unclassified roads in the Municipality of Gracisce in Republic of Croatia, Istrian County which Standard advertisement for local open tender procedures (Summary) is published on 23/11/2011 under publication reference number: **EuropeAid/132256/M/WKS/HR** on the EuropeAid website <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?ADSSChck=1324372928027&do=publi.detPUB&searchtype=AS&Pgm=11408918&ccnt=7573879&debpub=&orderby=upd&orderbyad=Desc&nbPubliList=15&page=2&aoref=132256> “

WORKS PROCUREMENT NOTICE

**Works contract for asphaltting unclassified roads in the Municipality of Gračišće
Republic of Croatia, Istrian County**

- 1. Publication reference**
No. 3011811112/WKS
- 2. Procedure**
Open
- 3. Programme**

IPA

4. Financing

IPARD programme 2007-2013 Agriculture and Rural Development Plan

5. Contracting Authority

Municipality of Gračišće,
Loža 1, 52403 Gračišće

CONTRACT SPECIFICATIONS

6. Description of the contract

- The contracting works are related on asphaltting project for unclassified road for the Municipality of Gračišće in the Istrian County. Asphaltting project for unclassified road for the Municipality of Gračišće applies to road sections Gračišće – Sveti Juraj, Škljonki – Valeti, Perunčevac – Sveti Stjepan in rural area of the municipality with the purpose of better connection of the villages with their rural areas as well as with other neighbouring areas, all in order to create conditions for better business and better living for residents of Municipality of Gračišće, which is an undeveloped area from which the population is continuously emigrating.

Asphaltting road shall be done on sections of existing road which is functional, but as gravel (white) roads, so the asphaltting of the existing roads is relatively simple, with no mayor construction or any other works.

7. Number and titles of lots

N/A

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all legal persons participating either individually or in a grouping (consortium) of tenderers which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see also heading 22 below). All works, supplies and services under this contract must originate in one or more of these countries. Participation is also open to international organisations. The participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Works Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the **Practical Guide to contract procedures for EU external actions**.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered.

Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the works required in the tender dossier.

11. Tender guarantee

Tenderers must provide a tender guarantee of 7.407.64 euros when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of 10 % when signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. Information meeting and/or site visit

The tenderer is strongly advised, but not obliged to attend the clarification meeting and to visit and inspect the site of the works and its surroundings for the purpose of assessing, at his own responsibility, expense and risk, factors necessary for the preparation of his tender and the signing of the contract for the works.

Clarification meeting will be held 10. February 2012. at 10:00 local time and Site visit will be held 10. February 2012. at 12:00 local time at the address of Municipality of Gračišće, Loža 1, 52403 Gračišće.

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

15. Period of implementation of tasks

8 months

SELECTION AND AWARD CRITERIA

16. Selection criteria

The selection criteria for each tenderer are as follows:

Economic and financial capacity of candidate:

Tenderer:

a) The average annual turnover of the tenderer in the last 3 years (2008,2009,2010) must be equal to or exceeding 750.000,00 EUR and at least 259.267,44 EUR in each year.

b) Tender must have access to sufficient credit and other financial facilities to cover the required cash flow for the duration of the contract. In any case, the amount of credit available

must exceed the equivalent of 370.382,06 EUR.

If applicant is a Consortium/Join Venture

- a) The average turnover of the Leader of consortium/Joint venture in the last 3 years (2008, 2009 and 2010) must be equal to or exceeding 225.000,00 EUR, but not less than 92.595,52 EUR in each year.
- b) The average annual turnover of the consortium/Joint venture in the last 3 years (2008,2009 and 2010) must be equal to or exceeding 750.000,00 EUR and at least 259.267,44 EUR in each year.
- c) Tenderer must have access to sufficient credit and other financial facilities to cover the required cash flow for the duration of the contract. In any case, the amount of the credit available must exceed the equivalent of 370.382,06 EUR.

Technical and professional capacity of candidate:

Tenderer:

- a) Tenderer must be a registered firm or natural person legally capable of carrying out the specified works.
- b) Tenderer must carry out at least 70 % of the contract works by his own resources (equipment, materials, human and financial resources)
- c) Tenderer must have approval for the performance of construction in accordance with Act on architectural and engineering services and activities in physical planning and building – Group G (OG 152/08 and 49/11)
- d) Tenderer must indicate key personnel (in accordance with subclause 12.1.9.)- 1 employee who is a site engineer (conditions of Group G). Site engineer is a civil engineer who has three (3) years relevant work experience and appropriate qualifications in accordance with Article 47 and 48 Act on architectural and engineering services and activities in physical planning and building (OG 152/08 and 49/11).
- c) All key personnel to be mobilised for this project must have appropriate experience and proven qualifications relevant to works of a similar nature to this project as it is specified in the Tender Dossier, volume 1, section 1.Instructions to tenderers, sub-clause 12.1.9.
- e) Tenderer, as a main works contractor, must have successfully completed 2 projects of the same nature and complexity comparable to the works concerned by the tender over the last five (5) years.

If applicant is a Consortium/Join Venture

- a) Tenderer must be a registered firm or a natural person legally capable of carrying out the specified works.

- b) Tenderer must carry out at least 70 % of the contract works by his own resources (equipment, materials, human and financial resources)
- c) Tenderer must have approval for the performance of construction in accordance with Act on architectural and engineering services and activities in physical planning and building – Group G (OG 152/08 and 49/11)
- d) Lead member of joint venture/consortium has ability to carry out at least 50 % of the contract works by his own means.
- e) Another member of joint venture/consortium must have ability to carry out at least 10 % of the contract by his own means
- f) Tenderer, as a main works contractor, must have successfully completed 2 projects of the same nature and complexity comparable to the works concerned by the tender over the last five (5) years.
- g) All key personnel to be mobilised for this project must have appropriate experience and proven qualifications relevant to works of a similar nature to this project as it is specified in the Tender Dossier, volume 1, section 1. Instruction to tenderers, sub-clause 12.1.9.
- h) Tenderer must indicate key personnel (in accordance with subclause 12.1.9.)- 1 employee who is a site engineer (conditions of Group G). Site engineer is a civil engineer who has three (3) years relevant work experience and appropriate qualifications in accordance with Article 47 and 48 Act on architectural and engineering services and activities in physical planning and building (OG 152/08 and 49/11).

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may *not* be considered appropriate by the Contracting Authority are when the tenderer relies in majority on the capacities of other entities or when they rely on key criteria. If the tenderer relies on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

17. Award criteria

Price .

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from Municipality of Gračišće, Loža 1, 52403 Gračišće upon payment of 50 EUR at the giro account of Karlovačka banka d.d. number: 2400008-1813200006,

which excludes courier delivery. It is also available for inspection at the premises of the Contracting Authority, address as in point 5 above. Tenders must be submitted using the standard tender form included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to Municipality of Gračišće, Loža 1, 52403 Gračišće or to email address: nacelnik@gracisce.hr (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier will be published at the latest 11 days before the submission deadline on the EuropeAid website at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and on the web page of the Paying Agency for Agriculture, Fisheries and Rural Development www.aprrr.hr.

19. Deadline for submission of tenders

Deadline for submission of tenders is 26. March 2012. till 12:00 local time.

Any tender received after this deadline will not be considered.

20. Tender opening session

Tender opening session will be held on 03. April 2012. at 12:00 local time at the Municipality of Gračišće, Loža 1, 52403 Gračišće.

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis

EC Council Regulation No 1085/2006 of 17 July 2006 establishing an Instrument for Pre-Accession Assistance (IPA)

Općinski načelnik :
Ivan Mijandrušić